

Dublin City Hall
June 5, 2025

The regular meeting of the Mayor and Council was held at Dublin City Hall, on Thursday, June 5, 2025 at 5:30 P.M.

Mayor Joshua Kight called the meeting to order. Council members Bill Brown, Bennie Jones, Sara Kolbie, Paul Griggs, Chris Smith, and Rich Mascaro were present. Councilwoman Tess Godfrey was absent. The invocation was given by Councilman Paul Griggs followed by the pledge of allegiance to the flag.

SPECIAL PRESENTATION

Judge Penny Snipes was present to administer the oath of office to all of the incoming 2025-2026 City of Dublin Youth Council. The students are listed below along with their schools, grade, and position with the youth council:

Arryanna Lloyd, WLHS-11th, Mayor
Aiyanna Boston, DHS-10th, Mayor Pro Tem
Morgan Moore, WLHS-12th, City Manager
Olivia Selman, WLHS-12th, City Clerk
Alyce Solomon, DHS-10th, City Clerk Assistant
Jemaryon Champman, ELHS-12th, City Planner
Harmoni Walker, DHS-10th, Assistant City Planner
Alyssa Lyles, ELHS-12th, City Attorney
Melinda Watson, ELHS-11th, Historian
Kelis Lawrence, DHS-10th, Historian
Alan Myers, DHS-9th, IT
Sydney Wyatt, WLHS-9th, Ward 1
Makaela Bridges, DHS-10th, Ward 2
Graham Forth, Trinity-10th, Ward 3
Roland Manahan, WLHS-12th, Ward 4
John Brantley, Trinity-10th, At Large
Ella Selman, Trinity-10th, At Large
Ryanna Fountain, WLHS-11th, At Large
Taylor Turnley, DHS-11th, At Large
Chloe Rozier, Trinity-10th, At Large
Garrett Collier, Trinity-10th, At Large

APPROVAL OF THE MAY 6, 2025 SPECIAL WORKSHOP MEETING MINUTES, MAY 15, 2025 AND MAY 22, 2025 COUNCIL MEETING MINUTES

A motion was made by Councilman Mascaro and seconded by Councilman Jones to approve the minutes. The motion carried 6/0.

APPROVAL OF BILLS OVER \$15,000

A motion was made by Councilman Smith and was seconded by Councilman Brown to approve the following bills. The motion carried 6/0.

CHECK#	DATE	PAYMENT TO	PURCHASE	AMOUNT
44195	4/25/25	Flock Safety	Gun Detection System Annual Cost	35,000.00
44224	4/25/25	Perry Brothers Oil Company Inc	Restock Fuel	19,830.53
44193	4/25/25	Dublin-Laurens Land Bank	Purchase 207 Sawyer Street	15,000.00
44173	4/25/25	A&H Services LLC	Install-Pine Forest,Custom Bath, Ryland, Deanos	16,700.00
44238	4/25/25	Thomas & Hutton Engineering Co.	Madison, Peach St, Industrial, Church-Rice	22,679.98
44182	4/25/25	C.E. Garbutt Construction Co.	GMP Construction Northside Fire Station	138,198.72
44222	4/25/25	Paul S. Akins Company, Inc	Renovation for Sanitation & Water Const. Facil	578,981.40
44215	4/25/25	Lentile Construction Company	Water Plant-Parker Dairy Lab Renovation	63,000.00
44189	4/25/25	Dixie Lawn and Landscaping Inc.	Landscaping & Lawncare for Parks	32,708.00
44239	4/25/25	Traffic Safety Store	Traffic Calming	19,343.09
44230	4/25/25	Ragins Construction	702 Hayes Street Rehab	17,200.00
44250	4/30/25	City of Dublin-Self Insurance Fund	Self-Insurance Payroll Payables	111,393.25
DFT0002873	4/30/25	Internal Revenue Service	Payroll Payables	72,928.04
DFT0002872	4/30/25	Internal Revenue Service	Payroll Payables	46,353.73
DFT0002870	4/30/25	Internal Revenue Service	Payroll Payables	17,055.86
DFT0002871	4/30/25	Department of Revenue	Payroll Payables	22,691.67
44320	5/02/25	T. Lake Environmental Design	Landscaping Services	18,274.43
44332	5/02/25	Wade Ford Inc.	(5) 2025 Police Interceptor	306,335.00
RetirementApril25	5/02/25	GMEBS-Retirement Trust Fund	April 2025 Admin Fees	165,768.33
OneAmerica	5/02/25	One America	Life Insurance	17,082.57
44307	5/02/25	One Nation Distribution LLC	FY25 Vehicles-Shop/Gas	43,999.00
44265	5/02/25	Briggs Equipment	Backhoe Loader-Waste Treatment Plant	136,967.06
44300	5/02/25	M & E Constructions Company	RFP#25-0113-02-Water Meter Installation	71,681.80
DFT0002894	5/05/25	Strategic Benefit Resources LLC	Self-Insurance	56,069.77
44337	5/07/25	Greenstate Title & Escrow, LLC	106 Willie C Burke/206 E Johnson St. Purchase	18,420.50
44389	5/09/25	Laurens County Library	Annual Appropriation	20,182.93
44400	5/09/25	New Growth LLC	Northview Cemetery Maintenance	17,500.00
44362	5/09/25	Curtis Perry Construction Inc.	601 N Franklin St/203 Zanith Street	15,200.00

44356	5/09/25	Carter & Sloope Consulting Engineer	Industrial Sewer Construction Observation Serv.	29,565.00
44365	5/09/25	Dublin Board of Education	April 2025 Tax Collection	25,812.47
44422	5/09/25	Visit Dublin GA	Hotel/Motel Tax	44,911.12
44369	5/09/25	Dublin-Laurens Co. Recreation	Hotel/Motel Tax	44,911.12
44408	5/09/25	Ryland Oil Company	Restock Fuel	16,600.08
44373	5/09/25	GA Power Company	FY 25 Electricity	97,705.73
44358	5/09/25	Consolidated Pipe & Supply Co.	Restock Order	15,105.10
DFT0002895	5/10/25	Employee Benefits Management Svr.	Self-Insurance	17,507.16
44425	5/14/25	City of Dublin-Self Insurance Fund	Self-Insurance Payroll Payables	100,024.39
DFT0002945	5/14/25	Department of Revenue	Payroll Payables	19,990.97
DFT0002947	5/14/25	Internal Revenue Service	Payroll Payables	65,916.78
DFT0002946	5/14/25	Internal Revenue Service	Payroll Payables	39,714.47
DFT0002944	5/14/25	Internal Revenue Service	Payroll Payables	15,416.00
44444	5/15/25	Delta Municipal Supply Co. Inc.	Gas Transmitter	46,250.00
44447	5/15/25	Downtown Development Authority	Hotel/Motel Tax	22,455.59
44486	5/15/25	Ragins Construction	702 Hayes Street Rehab	34,047.00
44542	5/16/25	Pride Contracting, Inc.	Madison Street Streetscape Project	86,356.21
44554	5/16/25	Xylem Water Solutions USA, Inc.	Pump for Academy Extension	62,634.60
44552	5/16/25	Wade Ford Inc.	(2) 2025 Police Interceptor	122,534.00
DFT0002949	5/16/25	Georgia Department of Revenue	Sales Tax for April 2025	30,995.94
DFT0002961	5/20/25	Georgia Department of Revenue	April Sales pd in May 2025	30,995.94
MGAGApr25	5/21/25	Municipal Gas Authority of GA	Gas Purchase	641,633.60
MGAGCSHApr25	5/21/25	Municipal Gas Authority of GA	Gas Purchase	20,177.42
44653	5/23/25	Ryland Oil Company	Restock Fuel	21,884.57
44629	5/23/25	GT Distributions, Inc.	Springfield Saint Victor 5.56 Black Rifles	19,548.62
44625	5/23/25	Georgia Interlocal Risk Management	GMA Property & Liability Self Insurance	176,044.25
44660	5/23/25	Teen Challenge	FY 25 Litter Pick Up	18,690.00
44636	5/23/25	Laurens County SWMA	Landfill Fees	49,805.54
44606	5/23/25	C.E. Garbutt Construction Co. Inc.	Oconee Gym Renovation	320,121.58
44622	5/23/25	Fireline, Inc.	Northside Fire Station Equipment	18,199.25
Total:				\$4,372,040.16

APPROVAL OF PURCHASES OVER \$15,000

There was one purchase for council consideration:

Flat Bed Truck - Natural Gas Department Originally, this purchase was approved with One Nation Distribution LLC at the November 21, 2024, City Council Meeting for (1) 2024 Dodge Ram 5500 Flat Bed at a price of \$91,989.00. The delivery date was to be 40 days from the date of order. Staff had some difficulty dealing with the vendor on this purchase and finally were able to determine that on

May 14, 2025, One Nation Distribution LLC had just obtained the chassis and that delivery to the city would still be another 4-6 weeks from that date. Staff contacted Hardy Chevrolet, which is on a State of Georgia contract, and they have a 2024 Chevrolet Silverado upfitted with a flatbed that has a Duramax 6.6L Turbo-Diesel V8 350 hp engine. The price is \$78,245.64 and will be delivered within two weeks. Staff's recommendation was to proceed with the Chevrolet Silverado under state contract in lieu of the purchase from One Nation Distribution LLC. This will be paid out of Account #515-4700-542200 and is \$11,754.36 under budget. Councilwoman Kolbie made a motion to approve the purchase and seconded by Councilman Jones. The motion carried 6/0 to approve.

FIRST READING OF ORDINANCE #25-06 TO AMEND MAYOR AND COUNCIL COMPENSATION

City Manager Powell read ordinance #25-06 to amend Section 2-16-Compensation- of the Code of Ordinances to adjust the Compensation for Mayor and Council. The recommended rate for mayor compensation is \$1,500.00/month and \$1,200.00/month for council. Mayor Kight announced that the second reading and public hearing will be held at the July 3rd council meeting at 5:30PM.

SECOND READING AND PUBLIC HEARING ON ORDINANCE #25-04 TO APPROVE THE FY'26 BUDGET

City Manager Powell read ordinance #25-04 to provide for the adoption of the Fiscal Year 2026 Operating Budget for the City of Dublin; to update the Position and Classification Schedule for Employees of the City; to set Criteria for the City's Retention Incentive; to adopt a Five Year Capital Improvement Plan for the City.

The budget ordinance is comprised of six sections as followed:

Section 1 outlines the revenues by fund,

Section 2 outlines the expenses by fund, which correspond with the revenues,

Section 3 adopts the personnel classification and compensation schedule, which has been updated based on the general wage adjustment provided by the council in the budget,

Section 4 sets the criteria for the annual retention incentive,

Section 5 adopts the capital improvement plan, and

Section 6 sets an effective date for the ordinance.

The total requested budget for FY'26 is \$90,039,104. The budget includes continued investment in our city parks, traffic calming, other road improvements, facility renovations, utility

infrastructure improvements, and a wage adjustment for personnel. Mayor Kight closed the council meeting and opened the public hearing. No citizens spoke in favor or opposition of the ordinance. Mayor Kight closed the public hearing and reopened the council meeting. Councilman Jones made a motion to approve the ordinance and seconded by Councilwoman Kolbie. City Clerk Browning called the roll for a vote. The motion carried 6/0 to approve.

SECOND READING AND PUBLIC HEARING ON ORDINANCE #25-05 TO AMEND WATER AND SEWER RATES FOR THE UPCOMING FISCAL YEAR

City Manager Powell read ordinance #25-05 amending Section 24-38, 24-39, and 24-72 of Chapter 24, entitled "Utilities" Code of Ordinances. Based on increasing costs to operate our water system, staff's recommendation is to increase water and sewer base and consumption rates. This represents a \$.20/thousand-gallon increase in our overall rates. The base rate includes the first 2,000 gallons of water/sewer consumption. Any usage above 2,000 is charged the consumption rate. Sewage for residential customers is capped at 20,000 gallons. The minimal bill on a city residential customer with a $\frac{3}{4}$ " meter will increase from \$24.80 to \$25.60 per month, an \$.80/month increase. The same residential customer with 9,000 gallons of usage would go from \$94.45/month to \$97.90/month, an increase of \$3.25/month. Mayor Kight closed the council meeting and opened the public hearing. No citizens spoke in favor or opposition of the ordinance. Mayor Kight closed the public hearing and reopened the council meeting. Councilman Griggs made a motion to approve the ordinance and seconded by Councilman Mascaro. City Clerk Browning called the roll for a vote. The motion carried 6/0 to approve.

DISCUSSION AND ACTION ON RESOLUTION #25-28 TO APPROVE AN ENGAGEMENT LETTER WITH NICHOLS, CAULEY & ASSOCIATES, LLC FOR THE FY25 AUDIT

City Manager Powell read resolution #25-28 authorizing execution of an Engagement Letter with Nichols, Cauley, & Associates, LLC for professional auditing services for the FY 25 Audit. This letter provides an understanding of the scope of services performed by the audit firm and outlines the various responsibilities of both parties during the audit process. Once they complete the audit of our financial records, they are required to submit their report to the Georgia Department of Audits and Accounts for review. Additionally, the firm will audit the city's compliance over major federal award programs as stated in the letter. Fees are based on the amount of time needed to complete the work, and

rates vary based on the auditor's level of responsibility. This service is budgeted in account #100-1560-521200 ("Auditors Expense"), and the cost estimate of \$62,250.00 is slightly above the \$61,000 budgeted amount for these services. Councilman Brown made a motion to approve the resolution and seconded by Councilman Smith. The motion carried 6/0 to approve.

DISCUSSION AND ACTION ON RESOLUTION #25-29 TO APPROVE A FEE PROPOSAL FOR ENGINEERING DESIGN SERVICE FOR GENERATOR LOCATIONS WITH TOLAND MIZELL MOLNER, LLC

City Manager Powell read resolution #25-29 to approve and accept the terms and conditions of a proposal for professional engineering services for the design of the generator locations under the Hazard Mitigation Grant Program (HMGP) Award from the Georgia Emergency Management Agency (GEMA) with Toland Mizell Molner, LLC. Staff was notified of the award of and have accepted the terms and conditions for the generator grant that we submitted for after Hurricane Michael. This is for the purchase and installation of 14 generators to power different components of the City's Water Utility System at 15 locations (one will be portable). The funding awarded (based on the cost estimates from 2018) is \$1,189,200 (75%) Federal Share, \$158,560 (10%) State share, and the remaining \$237,840 (15%) would be our local responsibility. Staff expects that once the bids are out, the costs for the generators will have increased, since the original pricing was estimated. Currently what is needed are design services from an engineering firm to draw up plans for the installation of each generator to bid out the work. Staff have received a proposal from Toland Mizell Molner, LLC, out of Atlanta, for these services. They will provide electrical, civil, and structural design for each generator location, as well as construction administration services. Some locations will be more technical than others, particularly the raw water pump station at the river. The field investigation and design cost are a lump sum fee of \$153,000. The construction administration fee is \$38,250. Staff has confirmed that this expense will count towards the city's required match for the grant. They are estimating that due to inflation, the cost of the entire construction of the project will be \$2,550,000. Once staff confirms these bids for the work, we will go back and see if additional funding is available, fund the difference, or scale the scope of the project back to get within the original cost estimates and funding levels. This was not budgeted for this in either FY'25 or FY'26 budget, but once staff knows the values, it will be handled with a budget adjustment. Councilman Brown made a motion

to approve the resolution and seconded by Councilman Mascaro. The motion carried 6/0 to approve.

DISCUSSION AND ACTION ON RESOLUTION #25-30 TO ACCEPT AND APPROVE THE TERMS OF AND INTERGOVERNMENTAL AGREEMENT WITH GEORGIA DEPARTMENT OF NATURAL RESOURCES TO PROVIDE APPROPRIATED ADDITIONAL FUNDS FOR OUTDOOR RECREATIONAL FACILITIES AT SPRINGDALE PARK

City Manager Powell read resolution #25-30 to accept and approve the terms of an Intergovernmental Agreement with Georgia Department of Natural Resources to provide appropriated funds for Outdoor Recreational Facilities at Springdale Park. Staff has been presented with an intergovernmental agreement with Georgia Department of Natural Resources for an additional \$275,000 grant for Springdale Park improvements. The money will be added to our funds available for the Springdale Park improvements. Councilwoman Kolbie made a motion to approve the resolution and seconded by Councilman Griggs. The motion carried 6/0 to approve.

DISCUSSION AND ACTION ON DECLARATION OF SURPLUS

The following vehicles, equipment, and items are being submitted to Mayor and Council for surplus declaration:

1. Lot of Bivouac System Modular Tents-Police
2. Lot of Environmental Control Unit ECU HVAC Units-Police
3. Camera Equipment-Police

The costs of repair and maintenance on these items outweigh their value. Upon declaration, items will be sold on GovDeals or sold for scraps. Councilman Mascaro made a motion to declare the items as surplus and seconded by Councilman Jones. The motion carried 6/0 to approve.

CITIZEN COMMENTS

No citizen comments.

COUNCIL COMMENTS

City Attorney Gordon had no comments.

City Clerk Browning welcomed the new Youth Council on board.

Councilman Brown welcomed the new Youth Council and thanked City Manager Powell and City Treasurer Daniels for their hard work on the budget.

Councilman Jones welcomed the new Youth Council members and encouraged them to get involved the council and the community.

Councilwoman Kolbie welcomed the new Youth Council members. Spoke on Madison Street, city noise ordinance, animal control, and Rebuild Dublin Hurricane Grant deadline on June 13th.

Councilman Mascaro thanked everyone for coming.

Councilman Smith thanked everyone for coming and welcomed the new Youth Council members. Also reminded everyone about the Juneteenth Parade on June 21st.

Councilman Griggs thanked everyone for coming and welcomed the new Youth Council members. Also thanked the Water Construction department for their hard work.

City Manager Powell thanked Ms. Regina McDaniel for leading the youth council members.

ADJOURNMENT

There being no further business, Mayor Kight adjourned the meeting at 6:13 P.M.

Joshua E. Kight, Mayor

ATTEST:

Heather M. Browning, City Clerk